

**Bylaws of
The Anglican Association of Biblical Scholars
as adopted in Washington, D.C., November 20, 1993**

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Bylaw I. Purpose.

The Anglican Association of Biblical Scholars is dedicated to fostering greater involvement of the Biblical studies profession in the corporate life of the Anglican churches, and to promoting the development of resources for Biblical studies in Anglican theological education.

Bylaw II. Membership, Meetings, and Dues

- A. There are two categories of membership: regular and associate.
1. Regular membership is for those who teach in some area of Biblical studies in Anglican institutions of higher learning, or for Anglicans who teach in some area of Biblical studies in any institution of higher learning.
 2. Associate membership is for those who have retired from, and students who are preparing for, such teaching positions, as well as for any others who take an active interest in Biblical studies within the Anglican churches.
- B. The members of the Association shall meet once a year, normally in conjunction with the joint meeting of the American Academy of Religion and the Society of Biblical Literature, for the purpose of electing officers and conducting business.

Additional meetings may occasionally be called for some special purpose relating to the goals of the Association. Such special meetings may be called by one-tenth of the members, by the President, or by the Steering Committee. Written notice of the time and place, and also of the purpose for which the special meeting is being called, shall be mailed or delivered in person to each member normally no less than thirty and no more than fifty days before the meeting. Such notification shall be done by, or at the direction of, the President, the Secretary, the Steering Committee, or the group of members who are calling the meeting.

serve as Chair of the Steering Committee, the Program Co-ordinator shall assume the Chair.

- D. If any officer of the Association, other than the President, resigns or becomes incapacitated, the Steering Committee may elect a replacement to fill the vacancy for the remainder of the unexpired term.

Bylaw V. Nominations and Elections

- A. The Steering Committee shall nominate members of the Association to be elected as officers of the Association, and it may also nominate one to two members to be elected by the Association as members at-large of the Steering Committee. The names of these nominees shall be publicized by mail to the members of the Association at least thirty days in advance of the annual meeting. Other nominations for each open position may also be made from the floor of the annual meeting. Candidates must receive a majority of the votes cast to be elected.
- B. At any of its meetings the Steering Committee may also elect, by a two-thirds vote, one to two members of the Association to serve as members at-large of the Steering Committee. The terms of those elected to the Steering Committee in this manner may begin immediately upon their election or on the first day of the calendar year following their election.
- C. The Steering Committee may initially phase in the election of officers and members at-large, so that some positions are due to be filled in one year, and other positions in the next year.
- D. The Steering Committee may not at any time consist of more than nine members, including five officers and four members at-large.

Bylaw VI. Project Committees

- A. The Steering Committee may form other committees to carry out the various projects undertaken by the Association. Each project committee shall be mainly composed of members of the Association, but may also include other persons with some

expertise necessary to the work of the committee. The Projects Co-ordinator is a member ex-officio of all project committees, and members of the Steering Committee may also serve on any project committee.

- B. Each project committee may determine the organizational structure that seems best suited to its task, and each may choose its own leadership.
- C. When the Association has received a grant for a particular project, the committee in charge of that project may formulate a budget for the expenditure of the grant, but such budgets must be brought by the Projects Co-ordinator to the Steering Committee for its approval, and the Steering Committee shall finally determine any issues that may arise in this regard. All grant monies shall be administered by the Secretary-Treasurer, who shall pay them out at the request of the committee in charge of the project for which the monies were given, and shall see that all such funds are expended in accord with the approved budget.

Bylaw VII. Amendment of Bylaws.

- A. The Steering Committee may propose to the annual meeting of the Association that the Bylaws be changed, in which case the proposed changes shall be publicized to the members by mail at least thirty days in advance of the annual meeting.
- B. Changes in the Bylaws require a two-thirds vote of the members present and voting at the annual meeting.

One-fifth of the total number of members shall constitute a quorum for conducting business at any meeting of the Association. Members may not be represented by proxies at any meeting of the Association. Any motions passed at annual meetings may stipulate that the entire membership be polled, and that the approval of a majority be required for the motion to take effect.

- C. All members shall pay yearly dues in the amount that shall from time to time be determined by vote of the annual meeting. Dues and other fees shall be set in both U.S. and Canadian dollars.

Bylaw III. Officers.

- A. The officers of the Association, and their duties and responsibilities, shall be as follows:
 1. The President shall be the presiding officer of the Association, and shall make an annual report to the members concerning the past year's activities and the general condition of the organization.
 2. The Secretary-Treasurer shall maintain the roll of the Association's members, keep minutes of the annual meetings, prepare an annual budget, solicit dues, manage all monies received from any source, and keep records of all receipts and expenditures in accord with generally accepted accounting practices. The Secretary-Treasurer shall also prepare an annual report of the Association's financial activities, in accord with the auditing standards of the American Institute of Certified Public Accountants.
 3. The Program Co-ordinator shall be in charge of the plans and arrangements for the annual meeting of the Association.
 4. The Projects Co-ordinator shall oversee and facilitate the projects undertaken by the Association, and make an annual report of their progress.
 5. The Communications Officer shall be in charge of public relations, and is responsible for periodic publication of the Association's directory and newsletter.
- B. Officers shall be elected from among the members by the Association for a term of two years, and may succeed themselves only once during any period of continuous tenure. Terms of office

normally begin on the first day of the calendar year following the election. No member may hold more than one office at a time.

- C. In the event of the President's absence or incapacity, the Program Co-ordinator shall assume the duties and responsibilities of the President's office.

Bylaw IV. The Steering Committee

- A. All officers of the Association are members of the Steering Committee. One to four members at-large may also be elected to the Steering Committee to fulfill some special task or responsibility, one to two by the officers themselves at any of their meetings, and one to two by the members of the Association at their annual meeting. Members at-large may be elected for a term of either one or two years, and may be re-elected, but may not serve continuously for more than four years at a time.
- B. The Steering Committee serves as the major policy-making body of the Association. Its responsibilities include:
 1. General oversight and review of all the Association's business;
 2. Approval of all annual reports, plans for the annual meeting, and the annual budget; and
 3. Making recommendations to the annual meeting.
- C. The Steering Committee shall meet at least once a year, normally at the time of the Association's annual meeting, and may meet at other times as necessary. Two-thirds of the Steering Committee members shall constitute a quorum for any of its meetings. It may conduct business by means of telecommunications, provided that a quorum must participate, and all participants must be able to hear each other. The Steering Committee may also transact business with the unanimous written consent of all its members.
 1. The President of the Association is also the Chair of the Steering Committee, and in that capacity calls all meetings of the Steering Committee, and determines their time and place.
 2. The Secretary-Treasurer of the Association is also the Secretary of the Steering Committee and in that capacity keeps minutes of all Steering Committee meetings.
 3. If the President, because of absence or incapacity, cannot